

退學申請表

Withdrawal Application Form

學生資料 Student's information					
學生姓名 Name of Student	(中) (Chi)		老師姓名 Teacher's Name		
	(英) (Eng)				
樂器/ 課程 Instrument/Course		階 Grade		級 Level	
樂器/ 課程 Instrument/Course		階 Grade		級 Level	
樂器/ 課程 Instrument/Course		階 Grade		級 Level	
退學原因 Reason(s) for leaving (請✓適用的原因 Please ✓ where appropriate)					
日間學校功課太忙 Heavy day school work load			預備公開考試 Preparation for public examination(s)		
升上大學或其他院校 Entry to university/ post-secondary education			就業 Full-time employment		
經濟困難 Financial hardship			健康理由 Health reason		
對課程失去興趣 Loss of interest in the course			移民 Emigration		
其他原因 Other reason(s)					
退學日期 Withdrawal date	年份 Year		☐ 第一段 (9-12月) 1 st semester (September-December)		
	☐ 第二段 (1-4月) 2 nd semester (January-April)		☐ 第三段 (5-7月) 3 rd semester (May-July)		
退學須知 Note: 1. 本人於上述日期起退學，並明白所繳付之學費將不會退還，而所有在學權益亦會於上述日期後終止。 I hereby apply for withdrawal from studies with effect from the date above and I understand that the tuition fee I have paid is not refundable and that all rights and privileges entitled will be terminated with the effect from the above mentioned date. 2. 學生須於最後上課日退還學生卡予校務處，方才完成退學手續。 Student must return his/her student card to the School Office on the last day of lesson to complete the withdrawal procedure.					
特別情況備註： Special remarks:					
家長/監護人簽名 Parent's/Guardian's Signature:			日期 Date:		
聯絡電話 Contact number			學院專用 Internal use	date	staff